



भारत सरकार/ GOVERNMENT OF INDIA

वित्त मंत्रालय/ MINISTRY OF FINANCE

राजस्व विभाग /DEPARTMENT OF REVENUE

सीमा शुल्क आयुक्त का कार्यालय /OFFICE OF THE COMMISSIONER OF CUSTOMS

सीमा शुल्क भवन, मार्मागोआ, गोवा – ४०३८०३ /CUSTOM HOUSE, MARMAGOA , GOA – 403803.

दूरभाष क्रमांक-०८३२-२५२०६१५, फैक्स-०८३२-२५२०७४४ / Telephone No. 0832-2520615, Fax-0832-2520744

## OFFICE ORDER

**Subject : Preventive Measures to contain the spread of Novel Coronavirus (COVID-19) Attendance of Central Government Officials- Extension in Date of Validity guidelines- reg.**

Please refer to the DOPT O.M. issued in F.No. 111013/9/2014-Estt. A-III dated 28.05.2021 (the latest O.M. Issued by Ministry of Personnel, Public Grievances and Pensions) which is continuation of O.M. of even no. dated 19.04.2021, on the above mentioned subject.

2. In view of the above mentioned O.M.s, it has been instructed that the Officers and staff of Goa Customs Commissionerate shall attend the office to render the services as per Annexure-A attached herewith.

3. It is further instructed that if any officer is on Earned Leave/Training, the link officer of the same will be attending duty of the concerned officer.

4. As Officers working at Airport and Docks/Gates are on shift basis, hence their names are not mentioned in Annexure-A.

5. Officers who are not attending the office on a particular day are to make themselves available on Telephone and other electronics means of communication at all times from their residence and will work from home.

6. Officers/staff attending the office shall strictly follow Covid appropriate behaviour including wearing of mask, physical distancing, use of sanitizer and frequent hand washing with soap and water. Crowding in lifts, staircases, corridors, common areas including canteen and parking areas is to be strictly avoided.

I/184971/2021

7. The said arrangements will remain in force until 15.06.2021 or further orders, whichever is earlier. The copies of roster, so drawn shall be submitted for records.
8. This issues with the approval of the Competent Authority.

Signed by Anand Kumar

Date: 02-06-2021 15:40:23

~~(Anand Kumar)~~  
Reason ApprovedAdditional Commissioner  
Custom House, Marmagao

Copy to:

1. All Deputy/ Assistant Commissioners.
2. C.A.O/A.C.A.O.
3. Chemical Examiner Gr. I
4. Engineer (Marine)
5. Appraiser ( Admn ), Appg. Section